



From 8th March 2021

Dear Parents/Carers,

Please find below details of the provision for remote learning at Avondale. Remote learning will be provided for all children who are self-isolating, either whole bubble or individual children.

If your child is ill during their self-isolation period, please let school know as you would normally, so that we will not be expecting work from them.

The work the children are doing in school will mirror the work that the children are being asked to complete remotely at home.

Learning needs to continue to take place so we will provide a meaningful and ambitious home learning curriculum until your child returns to school.

Our aim for our planned remote learning provision is to:

- provide frequent, clear explanations of new content.
- use high-quality curriculum resources.
- provide opportunities for interactivity, including questioning, eliciting and reflective discussion.
- provide modelled examples and opportunities to apply new knowledge.

CONTENTS

- Which learning platforms will be used to deliver online learning?
- How will school provide 'live' lessons?
- What if I only have one device and can't attend the daily Zoom sessions?
- What if I don't have access to a device or the internet?
- What should a typical day of learning look like at Avondale?
- How long should my child spend on their learning?
- How will school provide feedback and marking?
- How will school ensure that reading is still a school priority?
- What can I do if my child has completed all the work that is set?
- How will Avondale assess my child's learning?
- How will you provide aadditional support for pupils with particular needs?
- How will school continue to provide excellent communication with their Avondale family?
- What happens if my child does not participate in remote learning?
- Appendix 1 Home School Agreement
- Appendix 2 Zoom Home School Agreement
- Appendix 3 How to access Zoom and Google Classroom/Purple Mash

Which learning platforms will be used to deliver remote learning?

Staff have been trained and are confident in providing remote learning using Purple Mash, Google Classroom and Zoom. This will allow high quality interaction, assessment and feedback.

Whilst isolating at home your son or daughter will be provided with work using an online portal or learning platform –

- Purple Mash Reception, Year 1, Year 2, Year 3, Year 4
- Google Classroom Year 5, Year 6

In line with Government expectations, it is expected that children complete the work set. We would encourage children who are at home to complete the work set by their teachers, as this will help them to keep up with their class.

Your child should have a copy of their login details for our online platforms. However, please contact school if you have been misplaced yours, or if you haven't received them.

We fully appreciate that if you are isolating or working from home, and trying to manage child care this is no easy task. We would ask that you please focus on the English and Maths work set, as a minimum, and keep in regular contact with staff.

The emails to use during an isolation period are:

- Reception: <u>avondalerec@avondale.blackburn.sch.uk</u>
- Year 1: <u>avondale1@avondale.blackburn.sch.uk</u>
- Year 2: <u>avondale2@avondale.blackburn.sch.uk</u>
- Year 3: avondale3@avondale.blackburn.sch.uk
- Year 4: avondale4@avondale.blackburn.sch.uk
- Year 5: avondale5@avondale.blackburn.sch.uk
- Year 6: avondale6@avondale.blackburn.sch.uk

'Live' Zoom Lessons

For individual children, who are self-isolating, there will be **NO** live zoom lessons. Work will simply be posted on the blog page on the learning platform for the children to complete.

Live Zoom lesson will only be available if the <u>whole</u> class bubble is self-isolating. These live zoom sessions will be available at 9.00am and 1.00pm.

These sessions will provide teacher input, help explain the new learning to the children, keep them excited about learning and enable them to keep in touch with their teacher and friends.

Details on how to join the Zoom meeting will be posted on Google Classroom or Purple Mash prior to morning registration.

The class teacher, in line with the class timetable posted online, will also set online activities linked to their specific curriculum. These will be posted on Google Classroom/Purple Mash.

What if I only have one device and can't attend the daily Zoom sessions?

We fully appreciate that not all families may have enough devices to enable all children to access the Zoom at the same time, so zoom sessions will be recorded and posted online for you to access at another time, or re-watch if something wasn't completely understood. If you feel like you would benefit from an additional device, please see question below regarding additional devices.

What if I don't have access to a device or the internet?

If you don't have access to online facilities, please inform school and we may be able to help. We currently have a bank of laptops and chrome books, from the government scheme, to help support families. Any families participating in our loan scheme must sign a user agreement. If internet connection is a problem, we may also be able to support you.

Please contact the office for more details.

What should a typical day of learning look like at Avondale?

	9am-	9:30-10:20	10:20	10:35-11:35	11:35	12-	<u>1-1:30</u>	1:30-2:15	2:15-	2:25-3:15
	<u>9:30</u>		-		-12	1pm			2:25	
			10:35							
Mon		English		Maths				Subject specific work		Subject specific
	Zoom						put			work
Tues		English		Maths			1pm Zoom meeting with Teacher input	Subject specific work		Subject specific
	Indu						eacl			work
Weds	ler i	English	ak a	Maths	ling	ch	th T	Subject specific work	ak	Subject specific
	and teacher input on		Break		Reading	Lunch	M B		Break	work
Thurs	nd t	English	1	Maths			setin	Subject specific work		Subject specific
	Register a						n me			work
	egis		-		-		100			
Fri	A.	English		Maths			i ma	Subject specific work		Subject specific work
							Ŧ			WORK

An ideal daily timetable - Your child's class timetable will be posted online for you to see.

Above is the 'ideal'. However, juggling working and any other family circumstances this may not be possible. We do know though that for some children a clear structure works well and helps them focus. It also gives you an idea of how long to spend on each subject area. Work will be regularly uploaded to the learning platform, so please check this daily and use this as a guide and set your remote learning day up as best you can.

How long should my child spend on their learning?

Government state that the remote education provided should be equivalent in length to the core teaching pupils would receive in school including both recorded or live direct teaching time, and time for pupils to complete tasks independently. The amount of remote education provided should be, as a minimum:

- Key Stage 1: 3 hours a day on average across the cohort, with less for younger children
- Key Stage 2: 4 hours a day

Remote education provided by Avondale School mirrors this. We would really encourage children who are at home to complete the work set by their teachers, as this will help then to keep up with their class.

Whilst the work set links with the year group objectives, it is very difficult to make it bespoke for everyone and some activities may consolidate learning that has previously taken place. If your child is struggling, or you need any additional work, then again please get in touch with your child's teacher.

How will school provide feedback and marking?

Work will be marked by school staff. Please upload any work completed to either purple Mash/Google classroom or take a photo of your child's work and email it over to your child's teacher (email addresses above) for them to look at and comment on. We really do like seeing what work your child has completed at home. It also enables us to offer feedback which will hopefully both motivate your child and offer ways of improving their work.

How will school ensure that reading is still a school priority?

For our Reception, Year 1 and Year 2 children reading is key. Please, please keep reading with your son or daughter. If you need reading books changing, please get in touch and we can organise books to be collected or sent home.

Read some of the children's books you can find online: <u>https://www.oxfordowl.co.uk/</u> or <u>https://www.booktrust.org.uk/books-and-reading/</u> Read at bedtime, read recipes, read magazines or comics, read fact books. Reading really is the key to learning so please keep daily reading going throughout your time at home.

There is a 'Lending Library' to support our children, families and the local community outside the front of school. This includes books for: EYFS, KS1, KS2 and adult books. The idea being that if we end up in another lockdown, families can come and swap a book on their daily walk if they are passing school and wish to. Or if you are self-isolating a family member or friend could pick up a book for you to read at home.

What can I do if my child has completed the work that is set?

• Online educational publishers, <u>Twinkl</u>, has free access to all its resources for a month to support continued learning at home. All you need to do is enter UKTWINKLHELPS to get started. Parents should

be able to access free Home Learning Packs for each primary year group. Each pack contains resources to help with distance learning.

- Times Table Rockstars This can be accessed anytime for Years 1-6. The teachers will set the relevant times tables for your child to practise.
- For kids who love science, the <u>Children's University of Manchester</u> website is an excellent interactive resource in which your child can browse a number of different science topics, which have a quiz at the end of each unit.
- The Oak Academy https://www.thenational.academy/ also has a range of resources that have been prepared by teachers. You can search for year group work and specific topics.
- <u>BBC Bitesize</u> is an excellent online resource that provides students help with revision and learning. Here you will find a number of free videos, step-by-step guides, activities and quizzes by level and subject on every subject for students aged from three to 16 and over.
- For those of you who enjoy making crafts with your child at home, <u>Activity Village</u> is a great resource for ideas and templates to develop creativity at home.
- Go for some virtual tours around some museums in different parts of the world <u>https://www.travelandleisure.com/attractions/museums-galleries/museums-with-virtual-tours</u>
- Spelling Shed <u>https://www.spellingshed.com</u>
- Maths Shed <u>https://www.mathshed.com</u>
- Picture News https://www.picture-news.co.uk
- RNIB Bookshare <u>https://www.rnibbookshare.org/cms/</u>

There are also many other links on the school website and the intranet page which you can complete with your child, if you so wish.

How will Avondale assess my child's learning?

Staff will provide feedback on work submitted using Google Classrooms/Purple Mash or by email. Work may be 'returned' so that children can see their mistakes amend them accordingly. Whole-class feedback will also be given on Zoom where appropriate.

Teachers will use marking on this platform to inform next steps on the online learning and also next steps for when the children return (things that may not be secure that needs to be re-taught). If there is a specific issue with a group of children, then a group zoom meeting may be used to address said issue.

Timely responses will be given to any questions to ensure all children understand what is being asked so that their work is a true reflection of their knowledge.

Continuous assessment will enable teachers to adjust the pace or difficulty of what is being taught in response to questions or assessments, including, where necessary, revising material or simplifying explanations to ensure pupils' understanding.

<u>SEND</u>

How will you provide additional support for pupils with particular needs?

SENCo will liaise with parents and encourage pupils with an EHCP to access school provision during an isolation period.

For children with an EHCP who are isolating at home, 1:1 support is provided via live daily zoom lessons with their SSA to focus on IEP targets and children's individual needs. This takes place following discussion with parents and only where this is appropriate for the child and families.

We work closely with families to agree how we can best support and establish the level of support at home to ensure reasonable adjustments may be made for learners working remotely with specific educational needs on a bespoke basis.

Provision is adapted where pupils are unable to access remote learning via devices for example some pupils have paper-based resource packs. Where needed, concrete resources are provided especially in maths.

Advice and resources are sought and shared to meet individual needs from outside agencies and other professionals eg SEND Support Service

If parents have concerns regarding SEND needs these can be raised and where appropriate referrals made, during the current covid pandemic periodsupport offered may well be virtual support.

The CAF Assessment process continues remotely during any isolation period/lockdown period to ensure our most vulnerable families receive ongoing support including for children with SEN.

Resource packs have been provided from specialist teachers and are co-ordinated by our SENCo Mrs Stowe e.g. speech and language packs from our speech therapist.

Remote learning for younger pupils will take account of the level of adult support required for children to access activities. Reception home learning will focus more heavily on practical skills and real-life experience.

Please contact Mrs Stowe our SENCO, through the office, if we can help your child in any other way.

How will school continue to provide excellent communication with their Avondale family?

Avondale prides itself on its excellent home/school communication links. This will continue to be the case during any period of remote learning.

During an isolation period daily phone calls will be made to any families with a social worker or an EHC plan.

For all other families, teachers will make contact via the marking of on line work. If the class teacher hasn't received any work for a couple of days, or seen your son or daughter on Zoom (in the case of a whole bubble closure) for a couple of days, then we will make contact via a phone call to check that all is ok, to see if we can offer any help and to try and encourage that the work be completed.

Weekly newsletters are sent out every Friday by Mrs Brown with key information regarding school life. It is important that these are read thoroughly, as crucial information will be detailed on them.

Mrs Speakman works incredibly hard to keep our school website up to date. It contains a wealth of information to support both you and your child during these difficult times. There is a specific **COVID 19** section on our website where you will find useful information to support your family.

Text messages and emails will also be used as a means of communication where appropriate.

What happens if my child does not participate in remote learning?

School monitor daily, whether pupils who are isolating, are engaging with their work. We will work with families to rapidly identify effective solutions where engagement is a concern. It is imperative that school and home work together to support children in continuing with their learning.

Phone calls made by the teaching assistant/class teacher/pupil wellbeing will hopefully solve any issues regarding lack of engagement. Where this is not the case, you will be contacted by one of the Assistant Headteachers and ultimately the Headteacher. Where necessary, home visits will be made.

Appendix 1

Home School Agreement

Ideally we would like parents to:

1. Help your child to log on to Zoom at 9.00 am for registration and lessons each day and at 1.00 pm for teacher input. These details will be shared on Purple Mash/ Google Classroom. You will have been provided with login details that are unique to your child's class. *(FOR WHOLE CLASS ISOLATION ONLY)*

2. Support your child whilst they complete the set tasks on Purple Mash/ Google Classroom, where necessary. *(FOR INDIVIDUAL ISOLATION)*

3. Support your child to post work and/or comments of their completed work on Purple Mash/ Google Classroom.

4. Email completed work to the child's teacher.

Teachers will:-

- 1. Provide an educational timetable with support.
- 2. Provide help and support if and when required between 9.00 am and 3:15pm, Monday to Friday.
- **3.** Monitor all communication and activity and will enforce the strict student guidelines, blocking students if necessary.
- 4. Contact parents/carers, by the end of day 2 and again day 4 of isolation, if there is no evidence of any engagement in online learning.
- 5. Provide feedback and assessment on selected pieces of your child's work.

Pupils will :-

- 1. Complete all the work set to the best of their ability.
- 2. Submit their work to the teacher.
- 3. Keep themselves and others safe by following agreements made.
- 4. Ask their teacher if they need any additional help or support.
- 5. Communicate in an appropriate manner to both other pupils and in the way they message teachers. Pupils should only type in the way that they would if they were speaking face to face to someone.
- 6. Follow the school's code of conduct.



Appendix 2

Zoom Home School Agreement

When agreeing to allow your child to access planned Zoom calls during this time, it is with the knowledge that there is some risk involved in relation to the use of online video communications. We must all work together to keep everyone as safe as is possible. The following behaviour expectations must be understood and followed by all, if we are to minimise the risk to our school community.

Avondale Primary School will:

- Provide an approach where risks have been assessed, and measures put in place to minimise risk, using guidance currently available
- Continuously update risk assessments and safety measures in response to new information from trustworthy sources
- Ensure only class teachers set up Zoom class calls
- Ensure class teachers use their professional account to set up meetings
- Ensure a second school adult is present on the vast majority of Zoom calls (or where the call is made on site, another adult may be present in the room)
- Limit the number of children in a Zoom class call to safeguard against the risks of larger group sizes and to ensure all children can participate
- Set up a secure meeting with two step encryption
- Inform the primary carer from a school email address or via an online learning platform (Purple Mash or Google Classroom) the Zoom meeting ID and Password.
- Set up a Random Meeting ID to ensure it is unique for each meeting
- Specify the date and time of the Zoom meeting
- Ensure that the waiting room is enabled. The class teacher will admit one child at a time in order to verify identity
- Ensure children attending on-site provision can attend if necessary
- Ensure that all participants are muted and unmute individuals at appropriate times
- Ensure that recording is disabled for all participants
- Lock the room once all participants have entered the meeting
- Continue to follow school policies, including the Safeguarding and Child Protection Policy
- End the meeting if the safety of the staff member or children is compromised
- Place any child or family not complying with the expectations outlined below in the waiting room for 5 minutes, or end the call for that individual.

Child: To keep everyone safe, I will:

- Ask an adult to log into the Zoom call using the Meeting ID and Password emailed to them
- Make sure my adult stays in the room at all times during the call
- Make sure I am in a central area of the house, and not in my bedroom
- Follow the school expectations for behaviour and be kind to everyone on the call

- Raise my hand if I would like to say or share something so that the class teacher will know to unmute me
- Wait patiently for my turn to speak, and know that it is ok if I would rather just watch and listen.
- I will ensure that my camera is on
- Ensure anything that I say or share (e.g. pictures) is appropriate
- Make sure that I do not share any photos of other people, even if they are in my family
- Understand that if my behaviour is not acceptable the class teacher may place me in the waiting room for 5 minutes or end the call. I will not be able to re-join the call once it has been ended.
- Tell an adult if I am upset or concerned about anything that I have seen or heard online

Parent / Carer: I understand and agree that I will follow the following expectations:

- I will keep the meeting ID and Password safe and not share it with anyone else, including on social media (WhatsApp groups, Facebook etc.)
- If another family member needs to receive the email regarding access details to the Zoom call (e.g. if a child is going to be staying with a different parent), I will notify the school office so that the email can be sent to the relevant parent/carer
- The class teacher will close the waiting room 5 minutes after the start of the meeting. I understand that I will not be able to join the meeting after this time
- If I miss the Zoom meeting, I will not be able to join a different meeting
- I will ensure that a parent/carer remains in the room with my child for the full duration of the Zoom call
- I will ensure my child is in a central room in the house e.g. not their bedroom
- I will ensure that other members of my household understand that a Zoom call is taking place and that they should not appear in the background of the call
- I will try where possible to ensure that the background is neutral and does not contain any personal information. If possible, I could enable a Zoom virtual background. To do this click settings; click Virtual Background; click on an image to select the desired virtual background. All backgrounds must be suitable and appropriate.
- I will ensure my child is suitable dressed and not in their pyjamas for the zoom call. This will help with routines and support our safeguarding policies.
- I will not take part in the call and understand that this is an opportunity for class teachers and children to connect. It is not an opportunity to discuss online learning or my child's specific needs
- I will not record any part of the zoom call
- I will not share any sensitive information another child may say during these calls

By joining a Zoom call I accept and understand the expectations outlined in the Behaviour Agreement. I understand that breaking these rules could endanger others and that the school may take action such as denying my child access to Zoom class calls for a specified period.

I understand that if my child acts in an unsafe way, the call may be terminated and they will not be permitted to re-join until they can be deemed safe to be around others.

Please could we ask parents to go through the expectations with our older KS2 children so they are clear on what we expect from them.

Appendix 3

How to access Zoom and Google Classroom/Purple Mash

You can login to Zoom or Purple Mash/ Google Classroom from any device or computer that has access to the internet.

If you have a phone or tablet you can download the **free Zoom App** from the Apple store.

You can access Purple Mash/ Google Classroom and Zoom via an internet browser such as Google Chrome or Safari.

To access Zoom from a Web browser

- 1. Go to <u>https://zoom.us/</u>
- 2. Click Join a Meeting (top right)
- 3. Type in room ID
- 4. Type in password
- 5. Wait to be let in from waiting room

To access Zoom from the app

- 1. Download the Zoom app.
- 2. Click- Join Meeting
- 3. Enter the **ID** and **password**.
- 4. Wait to be let in from waiting room

I hope all the information provided in this booklet makes our learning provision clear. If you have any questions, then please get in touch with your child's class teacher or the office.