

AUTHORISED TO COLLECT FORM
Reception Pupils

From time to time you may find it necessary for someone else to pick up your child from school. In order to ensure the safety of all children in our care, we are unable to hand your child over to any adult other than you the parent/carer, unless you have given us prior written permission.

Please list below any adults that have your permission to pick up your child (including the names of parents/carers).

Please note that we are unable to hand a Reception class child over to an older sibling here at Avondale. Pick up by siblings of secondary age will only be allowed by prior arrangement. School must be informed of any other unexpected pick up arrangements.

As always please ensure the collector is aware of your personal collection password.

Thank you.

Name of Pupil -

Collection Password -

Name of Adult/s Authorised to Collect	Relationship to Child: