

The major tip that was given was that whenever possible use Google Docs/Slides. These will work much better for the children at home, hopefully with less accessibility problems. If you have a PPT or a document that you want to use, if you upload it to Google drive (open Google Classroom, go to the 9 dots on the top right and click on drive. From here you can drag the document in). Once you have uploaded it, right click on it and open with Docs/Slides and just check compatibility.

You can use this exact same method to EDIT PDFs which is huge! This includes (dare I say it) Twinkl worksheets. You can convert them to Docs and then edit them e.g delete the answer pages off. This will be a real game changer for us as many documents are saved as PDFs but need editing. You will need to check though the Docs after to make sure it is all as you need-some tables and pictures don't convert particularly well.

If chn delete the work that you have set for them in their own personal assignment, they can click on Make a Copy (just underneath where the document was) and get it back- another great tip as mine keep doing this-I'm sure it's a ploy to get out of it.

Chn can also un-submit work if they have submitted it by accident or if they are making changes that you have suggested in their feedback.

Always set a due date on work, even if it is the same day as the assignment is set. This makes the work show up in a more prominent place for the children on their area.

You have probably worked this out already but when writing a blog post, you can add it to more than one classes blog (just click on the drop-down arrow at the top of the post and choose the classes). the same applies when setting an assignment however if you schedule your assignments in advance then you can only set it for one class at a time. You can however get round this by using the REPOST function when adding work.

If you have a child who is constantly spamming the comments, you can mute them. If you click on the people tab on the main page then you can choose who to mute. This means they can't comment on posts.

I have it set up so that my children cannot create their own posts on the blog. They can comment on one my posts but not create their own. This stops them filling the blog with comments like "I'm done". This is under the settings cog, General and Stream.